GOVERNMENT BUSINESS

Notices

*1 MR ABBOTT: To present a Bill for an Act to repeal the Clean Energy Act 2011, and for other purposes. (Clean Energy Legislation (Carbon Tax Repeal) Bill 2013)

*2 MR HUNT: To present a Bill for an Act to abolish the Climate Change Authority, and for other purposes. (Climate Change Authority (Abolition) Bill 2013)

*3 MR HOCKEY: To present a Bill for an Act to abolish the Clean Energy Finance Corporation, and for other purposes. (Clean Energy Finance Corporation (Abolition) Bill 2013)

Orders of the day

*1 ADDRESS IN REPLY TO THE GOVERNOR-GENERAL’S SPEECH: Report of the Committee to be brought up (from 12 November 2013)

Notices—continued

*4 MR PYNE: To move—That:

(1) standing orders 1, 13, 29, 34, 39, 41, 45, 55, 66A, 68, 101, 133, 138, 140, 141, 142, 143, 146, 155, 183, 192, 197, 198, 215, 222, 227, 229, 232, 235 and 257 be amended as provided; and

(2) the House adopt a resolution concerning procedures for dealing with committee witnesses as provided.

1 Maximum speaking times

The maximum time limits that apply to debates, speeches and statements are as follows.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Time (max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address in Reply</td>
<td>20 mins</td>
</tr>
<tr>
<td>Adjournment of the House or Federation Chamber—to end the sitting</td>
<td></td>
</tr>
<tr>
<td>Whole debate in House</td>
<td>30 mins</td>
</tr>
<tr>
<td>Whole debate in Federation Chamber</td>
<td>not specified</td>
</tr>
<tr>
<td>Extended debate (if required by Minister to reply etc)</td>
<td>10 mins</td>
</tr>
<tr>
<td>Each Member—no extension of time can be granted</td>
<td>5 mins</td>
</tr>
<tr>
<td>Member who has already spoken to the motion may speak again for one period if no other Member rises to speak</td>
<td>5 mins</td>
</tr>
<tr>
<td>Minister in extension of debate</td>
<td>5 mins</td>
</tr>
</tbody>
</table>

(standing orders 31 (House) and 191 (Federation Chamber))

* Notifications to which an asterisk (*) is prefixed appear for the first time
† Debate to be adjourned to a future day at the conclusion of the time allotted.
### Bills—Main Appropriation—second reading
- **Mover**: Leader of Opposition or Member representing
- **Leader of Opposition or Member representing**: no limit

### Bills—Other Government—second reading
- **Mover**: Leader of Opposition or Member representing
- **Leader of Opposition or Member representing**: no limit
- **Minister at conclusion of debate**: 15 mins

### Bills—Private Members’—second reading
- **Mover**:
  - At time of presentation: 10 mins
  - In continuation, on resumption of debate (if required by mover): 5 mins

### Bills—All—second reading
- **Any other Member not specified above**
  - 15 mins
  - or lesser time determined by the Selection Committee

### Bills—All—consideration in detail
- **Bills—All—consideration of Senate amendments or requests**
  - Each Member: unlimited number of periods

### Censure of or no confidence in the Government
- **(if accepted by the Government under standing order 48)**
- **Mover**: Prime Minister or Minister representing
- **Prime Minister or Minister representing**: 30 mins
- **Any other Member**: 30 mins

### (if otherwise, e.g. under suspension of standing orders, see Other debates—not otherwise provided for)

### Committee and delegation business on Mondays

#### Announcements relating to inquiries
- **Committee Chair or deputy Chair**: as determined by the Selection Committee

#### Reports
- **Each Member**: 10 mins
  - or lesser time determined by the Selection Committee

### Condolence motion
- **Each Member**: no limit

### Dissent motion
- **Whole debate**
  - **Mover**: 30 mins
  - **Seconder**: 10 mins
  - **Member next speaking**: 5 mins
  - **Any other Member**: 10 mins

### Elections of Speaker or Deputy Speakers
- **Each Member**: 5 mins

### Extension of time
- **On motion, determined without debate, a Member may continue a speech interrupted under this standing order, for one period**: 10 mins, but extension may not exceed half of the original period allotted
<table>
<thead>
<tr>
<th>Section</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Grievances</strong></td>
<td></td>
</tr>
<tr>
<td>Whole debate</td>
<td>1 hour</td>
</tr>
<tr>
<td>Each Member</td>
<td>10 mins</td>
</tr>
<tr>
<td><em>(standing order 192b)</em></td>
<td></td>
</tr>
<tr>
<td><strong>Interventions</strong></td>
<td></td>
</tr>
<tr>
<td>Member</td>
<td>30 secs</td>
</tr>
<tr>
<td><em>(standing order 664)</em></td>
<td></td>
</tr>
<tr>
<td><strong>Matter of public importance</strong></td>
<td></td>
</tr>
<tr>
<td>Whole discussion</td>
<td>1 hour</td>
</tr>
<tr>
<td>Proposer</td>
<td>10 mins</td>
</tr>
<tr>
<td>Member next speaking</td>
<td>10 mins</td>
</tr>
<tr>
<td>Any other Member</td>
<td>5 mins</td>
</tr>
<tr>
<td><em>(standing order 46)</em></td>
<td></td>
</tr>
<tr>
<td><strong>Members' statements</strong></td>
<td></td>
</tr>
<tr>
<td>90 second statements</td>
<td></td>
</tr>
<tr>
<td>Whole period on Mondays, Wednesdays and Thursdays</td>
<td>15 mins</td>
</tr>
<tr>
<td>Each Member (but not a Minister or Parliamentary Secretary)</td>
<td>90 seconds</td>
</tr>
<tr>
<td><em>(standing order 43)</em></td>
<td></td>
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<tr>
<td>3 minute constituency statements</td>
<td></td>
</tr>
<tr>
<td>Whole period</td>
<td>30 mins</td>
</tr>
<tr>
<td>Each Member</td>
<td>3 mins</td>
</tr>
<tr>
<td><em>(standing order 193)</em></td>
<td></td>
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<tr>
<td><strong>Other debates—not otherwise provided for</strong></td>
<td></td>
</tr>
<tr>
<td><em>(e.g. censure of a Minister, reference to committee, approval of public works)</em></td>
<td></td>
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<tr>
<td>Mover of a motion</td>
<td>15 mins</td>
</tr>
<tr>
<td>Any other Member</td>
<td>10 mins</td>
</tr>
<tr>
<td><strong>Other statements—by leave of the House</strong></td>
<td></td>
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<tr>
<td><em>(e.g. ministerial statements and responses to them, committee reports)</em></td>
<td></td>
</tr>
<tr>
<td>Member</td>
<td>no limit</td>
</tr>
<tr>
<td><strong>Private Members' business on Mondays</strong></td>
<td></td>
</tr>
<tr>
<td>Whole debate</td>
<td></td>
</tr>
<tr>
<td>Each Member</td>
<td></td>
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<tr>
<td><em>(standing orders 41, 192, 222)</em></td>
<td></td>
</tr>
<tr>
<td><strong>Question Time</strong></td>
<td></td>
</tr>
<tr>
<td>Each question</td>
<td>30 secs</td>
</tr>
<tr>
<td>Each answer</td>
<td>3 mins</td>
</tr>
<tr>
<td><em>(standing orders 100 and 104)</em></td>
<td></td>
</tr>
<tr>
<td><strong>Statements by permission from the Speaker (by indulgence)</strong></td>
<td></td>
</tr>
<tr>
<td>Valedictory remarks</td>
<td></td>
</tr>
<tr>
<td>Member</td>
<td>20 mins</td>
</tr>
<tr>
<td>Other statements <em>(e.g. adding to answer, personal explanation, privilege)</em></td>
<td></td>
</tr>
<tr>
<td>Member</td>
<td></td>
</tr>
<tr>
<td><strong>If further statements referred to the Federation Chamber</strong></td>
<td></td>
</tr>
<tr>
<td>Any other Member</td>
<td>10 mins</td>
</tr>
<tr>
<td><em>(standing order 183)</em></td>
<td></td>
</tr>
</tbody>
</table>
Suspension of standing or other orders without notice

Whole debate

Mover

25 mins

Seconder (if any)

10 mins

Member next speaking

5 mins

Any other Member

10 mins

Any other Member

5 mins

(standing order 47)

Taxation or duty proposal

Mover

20 mins

Leader of Opposition or Member representing

20 mins

Any other Member

10 mins

(standing orders 178 and 179)

Thanks motion

Each Member

no limit

(standing order 49)

Urgent matters—allotment of time for debate

Whole debate

20 mins

Each Member

5 mins

(standing order 84)

13 When Deputy Speaker and Second Deputy Speaker elected

(a) The Deputy Speaker and Second Deputy Speaker shall be elected at the beginning of each Parliament, or at any time the respective office becomes vacant. Whenever the two offices are vacant at the same time, elections for both offices shall be conducted together.

(b) The Speaker shall conduct the elections under standing order 14, and may not vote in an ordinary ballot.

(c) Only a non-government Member may be elected as Second Deputy Speaker.

(d) A Member shall propose the nomination of a Member to the vacant office by moving, without notice, that such Member ‘be elected Deputy Speaker (or Second Deputy Speaker)’.

29 Set meeting and adjournment times

(a) The House shall meet each year in accordance with the program of sittings for that year agreed to by the House, unless otherwise ordered and subject to standing order 30.

(b) When the House is sitting it shall meet and adjourn at the following times, subject to standing orders 30, 31 and 32:

<table>
<thead>
<tr>
<th>day</th>
<th>meeting commences</th>
<th>adjournment proposed</th>
<th>House adjourns</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>10.00 am</td>
<td>9.00 pm</td>
<td>9.30 pm</td>
</tr>
<tr>
<td>Tuesday</td>
<td>12.00 pm</td>
<td>9.00 pm</td>
<td>9.30 pm</td>
</tr>
<tr>
<td>Wednesday</td>
<td>9.00 am</td>
<td>7.30 pm</td>
<td>8.00 pm</td>
</tr>
<tr>
<td>Thursday</td>
<td>9.00 am</td>
<td>4.30 pm</td>
<td>5.00 pm</td>
</tr>
</tbody>
</table>
34 Order of business
The order of business to be followed by the House is shown in figure 2.

Figure 2. House order of business

39 Announcements concerning inquiries and presentation of reports
(a) The Chair or deputy Chair of a committee may make a statement to inform the House of matters relating to an inquiry during the periods for committee and delegation business on Mondays (standing order 34). The Selection Committee shall recommend time limits for such statements.

(b) Members may present reports of committees or delegations:
   (i) as determined by the Selection Committee, during the periods for committee and delegation business on Mondays in the House and Federation Chamber (standing orders 34 and 192); or
   (ii) in the House at any time when other business is not before the House.

(c) Members may make statements in relation to these reports:
   (i) during the periods for committee and delegation business on Mondays in the House and Federation Chamber (standing orders 34 and 192); the Selection Committee shall determine time limits for statements, of not more than 10 minutes for each Member; or
   (ii) in the House at any other time, by leave.
(d) The Member presenting a report may move without notice, a specific motion in relation to the report. Debate on the question shall be adjourned to a future day and the resumption of the debate may be referred to the Federation Chamber.

(e) Unless otherwise ordered, a committee report presented in accordance with this standing order shall be made a Parliamentary Paper.

41 Private Members’ business

(a) In the periods set for committee and delegation business and private Members’ business under standing orders 34 and 192, private Members’ notices and orders of the day shall be considered in the order shown on the Notice Paper. When the time set by standing orders 34 or 192 or determined by the Selection Committee ends, the Speaker shall interrupt proceedings and the matter shall be listed on the Notice Paper for the next sitting.

Private Members’ bills—priority

(b) The Selection Committee, in making determinations:
   (i) shall give priority to private Members’ notices of intention to present bills over other notices and orders of the day; and
   (ii) shall set the order in which the bills are to be presented.

First and second reading

(c) Subject to this standing order, the first and second reading shall proceed in accordance with standing orders 141 and 142. The Member who has presented the bill may speak to the second reading for no longer than 10 minutes at the time of presentation and 5 minutes on resumption of the debate. The Selection Committee may determine times for consideration of the remainder of the second reading debate.

Priority following second reading

(d) If the motion for the second reading is agreed to by the House, further consideration of the bill shall be accorded priority over other private Members’ business and the Selection Committee may determine times for consideration of the remaining stages.

Alternation of notices

(e) Subject to paragraph (b)(i), the Selection Committee shall provide for the consideration of private Members’ notices to alternate between those of government and non-government Members.

Participation of Speaker and Deputy Speaker

(f) The Speaker and Deputy Speaker may participate in private Members’ business.

45 Order of government business and programming declarations

(a) The Leader of the House may arrange the order of notices and orders of the day for government business on the Notice Paper as he or she thinks fit.

(b) The Leader of the House or the Chief Government Whip may make a programming declaration in the House in relation to one or more items of government business.

The declaration may refer a government business order of the day to the Federation Chamber, or may require a government business order of the day to be returned from the Federation Chamber for further consideration in the House. The matter must be set down for consideration at a later hour that day.

55 Lack of quorum

(a) When the attention of the Speaker is drawn to the state of the House and the Speaker observes that a quorum is not present, the Speaker shall count the Members present in accordance with standing order 56.

(b) On Mondays, if any Member draws the attention of the Speaker to the state of the House between 10 am and 12 noon, the Speaker shall announce that he or she will count the House at 12 noon, if the Member then so desires.

(c) On Mondays and Tuesdays, if any Member draws the attention of the Speaker to the state of the House between the hours of 6.30 pm and 8 pm, the Speaker shall announce that he or she will count the House at 8 pm, if the Member then so desires.

(d) On Tuesdays, if any Member draws the attention of the Speaker to the state of the House prior to 2 pm, the Speaker shall announce that he or she will count the House after the discussion of the matter of public importance, if the Member then so desires.
(c) If a quorum is in fact present when a Member draws attention to the state of the House, the Speaker may name the Member in accordance with standing order 94(b) (sanctions against disorderly conduct).

66A Interventions
During consideration of any order of the day a Member may rise and, if given the call, ask the Speaker whether the Member speaking is willing to give way. The Member speaking will either indicate his or her:

(a) refusal and continue speaking; or

(b) acceptance and allow the other Member to ask a short question or make a brief response immediately relevant to the Member’s speech, for a period not exceeding 30 seconds—

Provided that, if, in the opinion of the Speaker, it is an abuse of the orders or forms of the House, the intervention may be denied or curtailed.

68 Personal explanation
A Member may explain how he or she has been misrepresented or explain another matter of a personal nature whether or not there is a question before the House. The following conditions shall apply:

(a) the Member must rise and seek permission from the Speaker;

(b) the Member must not interrupt another Member addressing the House; and

(c) the matter must not be debated.

If a Member has given a personal explanation to correct a misrepresentation and another Member subsequently repeats the matter complained of, the Speaker may intervene.

101 Speaker’s discretion about questions
The Speaker may:

(a) direct a Member to change the language of a question asked during Question Time if the language is inappropriate or does not otherwise conform with the standing orders; and

(b) change the language of a question in writing if the language is inappropriate or does not otherwise conform with the standing orders.

133 Deferred divisions on Mondays and Tuesdays

(a) On Mondays, any division called for between the hours of 10 am and 12 noon shall be deferred until 12 noon.

(b) On Mondays and Tuesdays, any division called for between the hours of 6.30 pm and 8 pm shall be deferred until 8 pm.

(c) On Tuesdays, any division called for prior to 2 pm shall be deferred until after the discussion of the matter of public importance.

(d) The Speaker shall put all questions on which a division has been deferred, successively and without amendment or further debate.

(e) This standing order does not apply to a division called on a motion moved by a Minister on Mondays and Tuesdays, during the periods specified in this standing order.

138 Initiation of bills
A House bill may be initiated:

(a) by the calling on of a notice of intention to present a bill;

(b) by an order of the House; or

(c) without notice by a Minister under standing order 178 (Appropriation Bill or bill dealing with taxation);

A bill not prepared according to the standing orders of the House shall be ordered to be withdrawn.

140 Signed copy of bill presented

(a) A Member presenting a bill must sign a legible copy of the bill and give it to the Clerk at the Table.

(b) The title of a bill must agree with the notice of intention to present it, and every clause must come within the title.
141 First reading and explanatory memorandum
(a) When a bill is presented, or a Senate bill is first received, the bill shall be read a first time without a question being put.
(b) For any bill presented by a Minister, except an Appropriation or Supply Bill, the Minister must present a signed explanatory memorandum. The explanatory memorandum must include an explanation of the reasons for the bill. For other bills, the Member presenting the bill may present an explanatory memorandum.

142 Second reading
(a) If copies of the bill are available to Members, the Member presenting the bill may move immediately after the first reading, or at a later hour—
That this bill be now read a second time.
At the conclusion of the Member’s speech the debate on the question must then be adjourned to a future sitting.
(b) If copies of the bill are not available, a future sitting shall be appointed for the second reading and copies of the bill must then be available to Members.

143 Bill referred to Federation Chamber or committee
After the first reading but before the resumption of debate on the motion for the second reading:
(a) a motion may be moved without notice to refer a bill to the Federation Chamber for further consideration as provided by standing order 183; or
(b) a motion may be moved without notice or a determination may be made by the Selection Committee as provided by standing order 222 to refer a bill to a committee for an advisory report. The motion or determination may specify a date by which the committee is to report to the House. After an advisory report has been presented to the House, the bill may then be referred to the Federation Chamber under paragraph (a).
(c) If, having considered a bill referred to it for an advisory report, a committee finds no issues requiring a formal report, the Chair or Deputy Chair may make a statement to the House to that effect. The statement, with the presentation of the relevant minutes of proceedings, discharges the committee’s obligation to report on the bill.

146 Amendment to dispose of bill
An amendment may be moved to the question—
That this bill be now read a second time—
by omitting ‘now’ in order to insert ‘not’, which, if carried, shall finally dispose of the bill. No amendment may be moved to this amendment.

155 Question for third reading
(a) When a bill has been agreed to, the House may grant leave for the motion for the third reading to be moved immediately, or a future sitting may be set for the motion.
The question shall be proposed on the motion—
That this bill be now read a third time.
(b) The only amendment which may be moved to this question is by omitting ‘now’ in order to insert ‘not’, which, if carried, shall dispose of the bill.
(c) After the third reading the bill has passed the House and no further question may be put.

183 Establishment of Federation Chamber
The Federation Chamber shall be established as a committee of the House to consider matters referred to it as follows:
(a) proceedings on bills to the completion of the consideration in detail stage;
(b) orders of the day for the resumption of debate on any motion;
(c) subject to paragraph (a), private Members’ notices and other items of private Members’ and committee and delegation business referred in accordance with a Selection Committee determination pursuant to standing order 222;
(d) further statements on a matter when statements have commenced in the House; and
(e) items of government business referred from the House by a programming declaration made in accordance with standing order 45.
192 Federation Chamber’s order of business

The normal order of business of the Federation Chamber is set out in figure 4.

Figure 4. Federation Chamber order of business

The meeting times of the Federation Chamber are fixed by the Deputy Speaker and are subject to change. Times shown for the start and finish of items of business are approximate. Adjournment debates can occur on days other than Thursdays by agreement between the Whips.

197 Return of matters to the House

The Federation Chamber may return a matter to the House before its consideration is completed.

(a) A matter may be returned to the House on a motion moved without notice at any time by a Minister—

That further proceedings be conducted in the House.

The motion shall be put without amendment or debate. If the Federation Chamber agrees to, or is unable to resolve, this question, the bill or order of the day shall be returned to the House. Consideration in the House must continue from the point reached in the Federation Chamber and the House must resolve any issues that the Federation Chamber reports.

(b) The House may at any time require a matter to be returned for further consideration, on a motion moved without notice by a Minister. The matter must be set down for consideration at a later hour that day.

(c) An item of government business may be returned to the House by a programming declaration made in accordance with standing order 45.
198 Report to the House

(a) When the Federation Chamber has fully considered a bill referred to it, a final question shall be put immediately and resolved without amendment or debate—

That this bill be reported to the House, with [out] [an] amendment[s] [and with (an) unresolved question(s)].

(b) The Clerk of the Federation Chamber shall certify a copy of the bill or other matter to be reported to the House, together with any schedules of amendments and unresolved questions. Unless otherwise provided, the Speaker shall report the matter at a later hour that day when other business is not before the House.

215 General purpose standing committees

(a) The following general purpose standing committees shall be appointed:

(i) Standing Committee on Aboriginal and Torres Strait Islander Affairs;
(ii) Standing Committee on Agriculture, Resources, Fisheries and Forestry;
(iii) Standing Committee on Climate Change, Environment and the Arts;
(iv) Standing Committee on Economics;
(v) Standing Committee on Education and Employment;
(vi) Standing Committee on Health and Ageing;
(vii) Standing Committee on Infrastructure and Communications;
(viii) Standing Committee on Social Policy and Legal Affairs; and
(ix) Standing Committee on Regional Australia.

(b) A committee appointed under paragraph (a) may inquire into and report on any matter referred to it by either the House or a Minister, including any pre-legislation proposal, bill, motion, petition, vote or expenditure, other financial matter, report or document.

(c) A committee may make any inquiry it wishes to make into annual reports of government departments and authorities and reports of the Auditor-General presented to the House. The following qualifications shall apply to these inquiries:

(i) Reports shall stand referred to committees under a schedule presented by the Speaker to record the areas of responsibility of each committee.
(ii) The Speaker shall determine any question about responsibility for a report or part of a report.
(iii) The period during which an inquiry into an annual report may be started by a committee shall end on the day the next annual report of the department or authority is presented to the House.
(iv) If a committee intends to inquire into all or part of a report of the Auditor-General, the committee must notify the Joint Committee of Public Accounts and Audit of its intention, in writing.

(d) Each committee appointed under paragraph (a) shall consist of seven members: four government Members and three non-government Members, provided that if a non-aligned Member is appointed to a committee, such committee shall consist of eight members: four government Members, three non-government Members, and one non-aligned Member. Each committee may have its membership supplemented by up to four members for a particular inquiry, with a maximum of two extra government and two extra opposition or non-aligned Members. Supplementary members shall have the same participatory rights as other members, but may not vote.

222 Selection Committee

(a) A Selection Committee shall be appointed to:

(i) arrange the timetable and order of committee and delegation business and private Members’ business for each sitting Monday in accordance with standing orders 39 to 41;
(ii) select private Members’ notices and other items of private Members’ and committee and delegation business for referral to the Federation Chamber, or for return to the House;
(iii) select bills that the committee regards as controversial or as requiring further consultation or debate for referral to the relevant standing or joint committee in accordance with standing order 143; and
(iv) subject to standing order 1, set speaking times for second reading debates.
The committee shall consist of eleven members: the Speaker, or in the absence of the Speaker the Deputy Speaker, the Chief Government Whip or his or her nominee, the Chief Opposition Whip or his or her nominee, the Third Party Whip or his or her nominee, four government Members, and three non-government Members. The Speaker shall be the Chair of the committee. A quorum shall be three members of the committee.

For committee and delegation business and private Members’ business, the committee may determine the order of consideration of the matters, and the times allotted for debate on each item and for each Member speaking.

In relation to committee and delegation business and private Members’ business the committee must report its determinations to the House in time for its decisions to be published on the Notice Paper of the sitting Thursday before the Monday being considered. In relation to bills the committee must report its determinations as soon as practical in respect of each bill or each group of bills.

Reports of the committee under paragraph (d) shall be treated as having been adopted when they are presented. Reports shall be published in Hansard.

A referral by determination of the Selection Committee pursuant to paragraph (a)(ii) or (a)(iii), once the determination has been reported to the House, is deemed to be a referral by the House.

Members shall be appointed to or discharged from a committee by motion moved on notice.

Special arrangements are required for a change in membership when the House is not sitting and is not expected to meet for at least two weeks. The relevant whip must nominate any appointment or discharge of a member of a committee in writing to the Speaker. The change in membership shall take effect from the time the Speaker receives the written nomination. At the next sitting, the Speaker shall report the change to the House and the House shall resolve the membership of the committee.

If a committee is considering a bill referred under standing order 143, one or more members of the committee may be replaced by other Members by motion moved on notice. This does not affect the ability of a general purpose standing committee to have its membership supplemented under standing order 215(d).

Before the start of business and at any time a vacancy occurs, a committee shall be informed of the name of the member who has been appointed by the Prime Minister to be its Chair. The Chair shall have a casting vote only.

A committee shall also be informed of the name of the member who has been appointed by the Leader of the Opposition to be its deputy Chair. The deputy Chair shall act as Chair of the committee whenever the Chair is not present at a meeting. If neither the Chair nor deputy Chair is present at a meeting, the members present shall elect another member to act as Chair at the meeting.

A committee or a subcommittee may conduct proceedings using any means approved by the House and in the following manner:

(i) in private meeting;
(ii) by hearing witnesses, either in public or in private; and
(iii) in the form of any other meeting, discussion or inspection conducted under the practice of committees of the House.

A committee may conduct proceedings using audio visual or audio links with members of the committee or witnesses not present in one place. If an audio visual or audio link is used, committee members and witnesses must be able to speak to and hear each other at the same time regardless of location. A committee may resolve for a subcommittee to use audio visual or audio links.

A committee or a subcommittee may conduct proceedings at any time or place as it sees fit, and whether or not the House is sitting.
Admission of Senators and visitors

(a) Only the Speaker shall have the privilege of admitting visitors into the lower galleries, and may admit distinguished visitors to a seat on the floor of the Chamber.

(b) No Member may bring a visitor into any part of the Chamber, or that part of the room where the Federation Chamber is meeting, which is reserved for Members.

(c) Senators shall have the privilege of being admitted into the Senators’ gallery without invitation. When present in the Chamber or galleries they must observe the Speaker’s instructions regarding good order.

Proposed resolution

Procedures for dealing with witnesses

That, in their dealings with witnesses, committees of the House shall observe the following procedures:

(1) A witness shall be invited to attend a committee meeting to give evidence. A witness shall be summoned to appear (whether or not the witness was previously invited to appear) only where the committee has made a decision that the circumstances warrant the issue of a summons.

(2) Where a committee desires that a witness produce documents or records relevant to the committee’s inquiry, the witness shall be invited to do so, and an order that documents or records be produced shall be made (whether or not an invitation to produce documents or records has previously been made) only where the committee has made a decision that the circumstances warrant such an order.

(3) A witness shall be given notice of a meeting at which he or she is to appear, and shall be supplied with a copy of the committee’s terms of reference and an indication of the matters expected to be dealt with during the appearance. Where appropriate a witness may be supplied with a transcript of relevant evidence already taken in public.

(4) A witness may be given the opportunity to make a submission in writing before appearing to give oral evidence.

(5) A witness shall be given reasonable access to any documents or records that the witness has produced to a committee.

(6) A witness shall be offered, before giving evidence, the opportunity to make application, before or during the hearing of the witness’s evidence, for any or all of the witness’s evidence to be heard in camera, and shall be invited to give reasons for any such application. The witness may give reasons in camera. If the application is not granted, the witness shall be notified of reasons for that decision.

(7) Before giving any evidence in camera a witness shall be informed whether it is the intention of the committee to publish or present to the House all or part of that evidence, that it is within the power of the committee to do so, and that the House has the authority to order the production and publication of undisclosed evidence. Should the committee decide to publish or present to the House all or part of the evidence taken in camera, the witness shall be advised in advance. A member, in a protest or dissent added to a report, shall not disclose evidence taken in camera unless so authorised by the committee.

(8) The Chair of a committee shall take care to ensure that all questions put to witnesses are relevant to the committee’s inquiry and that the information sought by those questions is necessary for the purpose of that inquiry.

(9) Where a witness objects to answering any question put to him or her on any ground, including the grounds that it is not relevant, or that it may tend to incriminate him or her, he or she shall be invited to state the ground upon which he or she objects to answering the question. The committee may then consider, in camera, whether it will insist upon an answer to the question, having regard to the relevance of the question to the committee’s inquiry and the importance to the inquiry of the information sought by the question. If the committee determines that it requires an answer to the question, the witness shall be informed of that determination, and of the reasons for it, and shall be required to answer the question in camera, unless the committee resolves that it is essential that it be answered in public. Where a witness declines to answer a question to which a committee has required an answer, the committee may report the facts to the House.
(10) Where a committee has reason to believe that evidence about to be given may reflect on a person, the committee shall give consideration to hearing that evidence in camera.

(11) Where evidence is given which reflects upon a person, the committee may provide a reasonable opportunity for the person reflected upon to have access to that evidence and to respond to that evidence by written submission or appearance before the committee.

(12) A witness may make application to be accompanied by counsel or an adviser or advisers and to consult counsel or the adviser(s) in the course of the meeting at which he or she appears. If such an application is not granted, the witness shall be notified of reasons for that decision. A witness accompanied by counsel or an adviser or advisers shall be given reasonable opportunity to consult with counsel or the adviser(s) during a meeting at which he or she appears.

(13) A departmental officer shall not be asked to give opinions on matters of policy, and shall be given reasonable opportunity to refer questions asked of him or her to superior officers or to the appropriate Minister.

(14) Witnesses shall be treated with respect and dignity at all times.

(15) Reasonable opportunity shall be afforded to witnesses to request corrections in the transcript of their evidence and to put before a committee additional written material supplementary to their evidence. Witnesses may also request the opportunity to give further oral evidence.

(16) Where a committee has any reason to believe that any person has been improperly influenced in respect of evidence which has been or may be given before the committee, or has been subjected to or threatened with any penalty or injury in respect of any evidence given or in respect of prospective evidence, the committee shall take all reasonable steps to ascertain the facts of the matter. Where the committee considers that the facts disclose that a person may have been improperly influenced or subjected to or threatened with penalty or injury in respect of evidence which may be or has been given before the committee, the committee shall report the facts and its conclusions to the House.

(17) That the foregoing provisions of this resolution, so far as they are inconsistent with the standing orders, have effect notwithstanding anything contained in the standing orders.

*5 MR PYNE: To move—That, in respect of proceedings on the Commonwealth Inscribed Stock Amendment Bill 2013, so much of the standing and sessional orders be suspended as would prevent:

(1) the bill proceeding through all stages on Wednesday, 13 November 2013;

(2) at the conclusion of the second reading debate, not including a Minister speaking in reply, or at 5.45 pm on Wednesday, 13 November 2013, whichever is the earlier, a Minister being called to sum up the second reading debate and then without delay the immediate question before the House to be put, then any question or questions necessary to complete the second reading stage of the Bill to be put;

(3) if the second reading has been agreed to a Governor-General’s message recommending an appropriation for the bill being announced and the Bill then being taken as a whole during consideration in detail for a period not exceeding 60 minutes at which time any Government amendments that have been circulated shall be treated as if they have been moved together with (a) one question being put on all the Government amendments, (b) one question being put on any amendments which have been moved by non-Government Members, and (c) any further questions necessary to complete the remaining stages of the bill being put; and

(4) any variation to this arrangement to be made only by a motion moved by a Minister.

*6 MR HOCKEY: To present a Bill for an Act to amend the Commonwealth Inscribed Stock Act 1911, and for related purposes. (Commonwealth Inscribed Stock Amendment Bill 2013)

Orders of the day—continued

Contingent notices of motion

Contingent on the motion for the second reading of any bill being moved: Minister to move—That so much of the standing orders be suspended as would prevent the resumption of debate on the motion that the bill be read a second time being made an order of the day for a later hour.

Contingent on any report relating to a bill being received from the Federation Chamber: Minister to move—That so much of the standing orders be suspended as would prevent the remaining stages being passed without delay.

Contingent on any bill being agreed to at the conclusion of the consideration in detail stage: Minister to move—That so much of the standing orders be suspended as would prevent the motion for the third reading being moved without delay.

Contingent on any message being received from the Senate transmitting any bill for concurrence: Minister to move—That so much of the standing orders be suspended as would prevent the bill being passed through all its stages without delay.

PRIVATE MEMBERS’ BUSINESS

Notices given for Wednesday, 13 November 2013

*1 MR HAYES: To move—That this House:

(1) notes that:

(a) 25 November 2013 is White Ribbon Day, a day dedicated to raising public awareness of as well as eliminating violence against women across the nation;

(b) one in three Australian women over the age of 15 will experience physical violence while one in five will experience sexual violence at some point in their life, with 64 per cent of the incidents occurring at home;

(c) one Australian woman dies every week as a result of domestic violence;

(d) 64 per cent of women who experience physical assault and 81.1 per cent of women who experience sexual assault do not report these incidents to police; and

(e) domestic violence is the leading cause of homelessness in Australia and carries high social and economic costs to the economy—an estimated $14.7 billion annually which is expected to surpass $16 billion by 2022 if significant measures are not taken to challenge the attitudes and behaviours that allow violence to continue; and

(2) calls on all Australian men to take the following oath: I swear never to commit, excuse or remain silent about violence against women. (Notice given 12 November 2013.)

*2 MS HALL: To move—That this House:

(1) notes that:

(a) Governments should be encouraging all Australians to save for their retirement wherever possible and superannuation payments are an important part of this process;

(b) many low income earners have previously received $500 from the Federal Government which was paid directly into their superannuation fund each year to help with retirement savings;

(c) the $500 payment was payable to workers earning $37,000 or less per year; and

(d) the Government plans to scrap the annual $500 payment; and

(2) calls on the Government to ensure the $500 superannuation payment to low-income earners is retained. (Notice given 12 November 2013.)
*3 MS HALL: To move—That this House:

(1) notes that:
   (a) numerous foods and drinks contain artificial food colours and preservatives which do not contribute to the safety or nutritional value of the food or drink they are in;
   (b) artificial food colours and preservative E211 can have a major impact on the behaviour of some young children;
   (c) research in the United Kingdom has found links between artificial food colours and the hyperactive behaviour of some young children and this, in turn, can have an impact on their ability to concentrate and learn as they grow;
   (d) European Union regulations introduced in 2010 state that food manufacturers in those member countries now have to put warning labels on food and non-alcoholic drinks which contain six key artificial colours—these warning labels must be clearly legible and must carry the warning words ‘May have an adverse effect on activity and attention in children’;
   (e) the United Kingdom Food Standards Agency is encouraging manufacturers to find alternative ingredients to these artificial colours, leading to many manufacturers and retailers removing these colours from their products voluntarily;
   (f) Australian parents and families are acutely aware of the impacts in our own country of artificial colours and the E211 preservative on the behaviour of their children;
   (g) there are numerous food and drink products in our stores which still contain artificial colours and preservatives; and
   (h) these additives are also found in many over-the-counter medicines for children, including junior pain killers and hayfever treatments; and

(2) calls on the Parliament to introduce a process for ruling out these artificial additives in our food, drinks and medicines where they provide no safety or nutritional benefits. (Notice given 12 November 2013.)

*4 MS HALL: To move—That this House:

(1) notes that the:
   (a) Australian Taxation Office (ATO) has released a draft ruling which will impact residents of moveable homes in low-cost living estates;
   (b) moveable home industry is the primary provider of affordable accommodation for over 100,000 Australians, the majority of whom are pensioners;
   (c) ATO ruling would see residents in caravan parks who own their own dwelling on a rented site being subject to paying 10 per cent Goods and Services Tax (GST); and
   (d) added cost of GST will cause financial hardship to many residents in these estates; and

(2) calls on the Government to instruct the ATO to immediately repeal the draft ruling in relation to imposing the GST in this way. (Notice given 12 November 2013.)

COMMITTEE AND DELEGATION BUSINESS has precedence each Monday in the House of Representatives Chamber from 10.10 a.m. to 12 noon and from 8 to 9.30 p.m.; and in the Federation Chamber from approx. 11 a.m. to approx. 1.30 p.m. and from approx. 6.30 to 9 p.m. (standing orders 34, 35 and 192). PRIVATE MEMBERS’ BUSINESS has precedence from the conclusion of consideration of committee and delegation business each Monday (standing orders 34, 35 and 192). The SELECTION COMMITTEE is responsible for arranging the timetable and order of committee and delegation business and private Members’ business for each sitting Monday. Any private Members’ business not called on, or consideration of private Members’ business or committee and delegation business which has been interrupted and not re-accorded priority on any of the next 8 sitting Mondays, shall be removed from the Notice Paper (standing order 42).
GOVERNMENT BUSINESS

Order of the day

*1 DEATH OF FORMER MEMBER (THE HONOURABLE DAVID SCOTT THOMSON)—CONDOLENCE
MOTION: Resumption of debate (from 12 November 2013—Mr Pyne) on the motion of Mr Abbott.
QUESTIONS IN WRITING

On the first sitting day of each fortnight, a complete Notice Paper is published containing all unanswered questions. On subsequent days, only new questions for the sitting are included in the Notice Paper. The full text of all unanswered questions is available at:


Question unanswered

13 November 2013

*1 MR BANDT: To ask the Minister representing the Minister for Employment—In respect of the amendments to the Comcare legislation resulting from the High Court case *Canute v. Comcare*, (a) must an individual with multiple workplace injuries have each injury assessed separately, (b) is it a fact that an individual is ineligible for compensation if they have multiple workplace injuries where each injury has a value of less than 10 per cent whole of person impairment, even if the total sum of these injuries is greater than 10 per cent whole of person impairment, and (c) will the Minister consider amending the legislation to allow for combining whole of person impairment ratings for multiple workplace injuries; if so, when.

B. C. WRIGHT
Clerk of the House of Representatives

OCCUPANTS OF THE CHAIR

The Speaker
Mrs B. K. Bishop

The Deputy Speaker
Mr B. C. Scott

The Second Deputy Speaker
Mr Mitchell

Speaker’s Panel Members *(To be appointed).*

COMMITTEES

Unless otherwise shown, appointed for life of 44th Parliament

Standing

Pursuant to standing orders

PRIVILEGES AND MEMBERS’ INTERESTS: *(Members to be appointed).*

HOUSE: The Speaker *(Members to be appointed).*

PETITIONS: *(Members to be appointed).*

PROCEDURE: *(Members to be appointed).*

PUBLICATIONS: *(Members to be appointed).*
SELECTION: The Speaker (Members to be appointed).

APPROPRIATIONS AND ADMINISTRATION: (Members to be appointed).

Joint Statutory

AUSTRALIAN COMMISSION FOR LAW ENFORCEMENT INTEGRITY: (Members to be appointed).

BROADCASTING OF PARLIAMENTARY PROCEEDINGS: The Speaker, The President (Members to be appointed).

CORPORATIONS AND FINANCIAL SERVICES: (Members to be appointed).

HUMAN RIGHTS: (Members to be appointed).

INTELLIGENCE AND SECURITY: (Members to be appointed).

LAW ENFORCEMENT: (Members to be appointed).

PUBLIC ACCOUNTS AND AUDIT: (Members to be appointed).

PUBLIC WORKS: (Members to be appointed).

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APPOINTMENTS TO STATUTORY BODIES

ADVISORY COUNCIL ON AUSTRALIAN ARCHIVES: Mrs Prentice (appointed 24 February 2011, for a period of 3 years).

COUNCIL OF THE NATIONAL LIBRARY OF AUSTRALIA: (To be appointed).

PARLIAMENTARY RETIRING ALLOWANCES TRUST: Mr Fitzgibbon (appointed 19 October 2010).

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By Authority of the House of Representatives